

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: December 19, 2017

CALL TO ORDER

The Educational Service Center of Lorain County Governing Board held its Regular Meeting on Tuesday, December 19, 2017. The meeting was called to order by Mrs. Von Gunten at 4:00 P.M.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes
Absent: None
Motion Carried

HEARING FROM THE PUBLIC

None.

BOARD MEMBER REPORTS

- AESA Conference
- Treasurer's Evaluation

TREASURER'S REPORT

Mrs. Orseno updated the board on the condition of funds, receipts versus expenditures and investments.

TREASURER'S RECOMMENDATIONS: 17-601. It is recommended that the Board approve:

- a. Minutes of the regular meeting of the Board held on November 14, 2017.
- b. Financial Report and Condition of Funds for November, 2017 as reviewed and read.
- c. Payment of November bills as described in the computer printout sheets.
- d. Investments as reviewed and read.
- e. To authorize the Treasurer to make the following transfer:

\$1,646.84 from Special Ed Rotary (014-9012) to General Fund Capital Outlay (001-0000) for Speech Supervisor purchase of laptop.
- f. To authorize the Treasurer to write-off the following uncashed checks and receipt the funds into the ESC General Fund (001-0000):

<u>Date</u>	<u>Check #</u>	<u>Amount</u>
05/14/15	78829	\$ 100.00
05/27/16	80566	\$ 330.46
- g. To authorize the Treasurer to remove the following items from inventory due to being lost or scrapped.

TAG #	ITEM	YEAR PURCHASE	ORIGINAL COST	LOCATION	REASON
693	1120 CONVERTIBLE PERFECTOR OFFSET PRESS	1992	\$ 33,350.00	PRINT SHOP	LOST/SCRAPPED
694	SORTER/60 BIN	1992	\$ 8,000.00	PRINT SHOP	LOST/SCRAPPED
695	BOOKLETMASTER	1992	\$ 4,000.00	PRINT SHOP	LOST/SCRAPPED
697	EP 867 ELECTROSTATIPLATEMAKER/CAMERA	1992	\$ 4,000.00	PRINT SHOP	LOST/SCRAPPED
698	MULTIFOLDER II - AIR	1993	\$ 3,100.00	PRINT SHOP	LOST/SCRAPPED
718	AE206 TYMPANOMETER	1992	\$ 3,692.50	AUDIOLOGIST	LOST/SCRAPPED
720	KIDDIE CONDO	1993	\$ 2,835.00	BUILD BLOCKS PRESCH	LOST/SCRAPPED
2604	COMPUTERS FOR KIDS LEARNING CENTER	1994	\$ 4,995.00	BUILD BLOCKS PRESCH	LOST/SCRAPPED
2731	10 BIN COLLATOR	1995	\$ 4,395.00	PRINT SHOP	LOST/SCRAPPED
2996	HEARING AIDE SYSTEM & EVAL KIT	1998	\$ 6,055.00	AUDIOLOGIST	LOST/SCRAPPED
3637	TOSHIBA MULTIMEDIA PROJ W/DOC CAMERA	2000	\$ 5,995.00	SERC CENTER	LOST/SCRAPPED

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3647	TRAVELMATE 730 SERIES LAPTOP	2001	\$ 2,901.00	SERC CENTER	LOST/SCRAPPED
3689	NETWORK UPGRADE EQUIPMENT	2001	\$ 15,886.50	SERC CENTER	LOST/SCRAPPED
4089	NETWORK EQUIPMENT	2001	\$ 2,400.00	DH/ST	LOST/SCRAPPED
4095	SCANTEK 2000 PENTIUM MULTIMEIDA PC	2000	\$ 4,255.00	ACADEMY	LOST/SCRAPPED
4096	SCANTEK 2000 PENTIUM MULTIMEIDA PC	2000	\$ 4,690.00	ACADEMY	LOST/SCRAPPED
4101	COMMERICAL CUTTER	2001	\$ 4,500.00	PRINT SHOP	LOST/SCRAPPED
4326	SONY DATA PROJECTOR	2003	\$ 3,100.00	SERC CENTER	LOST/SCRAPPED
4568	PROIMAGEXL 3000 POSTER PRINTER	2002	\$ 4,495.00	ELC	LOST/SCRAPPED
7497	GATEWAY 7210 SERVER W/MONITOR	2000	\$ 3,313.00	ACADEMY	LOST/SCRAPPED

Roger Sero moved, seconded by James Barnhart that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes
Motion Carried

SUPERINTENDENT'S REPORT

- Business Advisory Council

SUPERINTENDENT'S RECOMMENDATIONS:1. ORGANIZATIONAL MEETING: 17-61

- To set the January Organizational Meeting date for January 16, 2018.
- To nominate Mrs. Lois Von Gunten as Board President pro tem to preside initially at the January organizational meeting until a new president is elected.

Roger Sero moved, seconded by Ken Kalina that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes
Motion Carried

2. GENERAL: 17-62

- To approve affiliating with the "United Cerebral Palsy - Lorain County, Business Advisory Council" and authorizing it to also serve as the ESCLC Business Advisory Council.
- To renew the lease for State Support Team Region 2 for an unlimited term, with 30 days advance notice of termination, in an annual amount of \$17,030.
- To authorize the Treasurer to pay the Ohio School Boards Association (OSBA) annual membership dues for calendar year 2018 in the amount of \$2,970 which includes the OSBA Briefcase electronic subscription.
- To approve an agreement to facilitate a Treasurer's Search for Clearview Local Schools at a rate of actual incurred costs, not to exceed \$500.
- To approve the service agreement with Connections Education to provide vision services at an hourly rate of \$75.
- To approve the service agreement with Vermilion Local Schools to provide vision services at an hourly rate of \$75.
- To approve the service agreement with St. Peters School, Lorain to provide a customized book study effective December 1, 2017 through April 30, 2018 at a cost of \$4,300.

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- h. To approve the contract with Open Door Christian Schools to provide a full day training on using state testing data for instruction on January 2, 2018 at a cost of \$2,600.
- i. To approve the contract with Fairview Park City Schools to provide a gifted presentation on January 10, 2018 at a cost of \$300.
- j. To authorize the treasurer to accept from Lorain City Schools \$155,348.81 and appropriate all funds for salary and fringe benefit costs for Dr. Jeffrey Graham per the attached addendum to the ESC Multi-Agreement for FY2018.

James Barnhart moved, seconded by Judy Maldonado that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes
Motion Carried

3. CONTRACT: 17-63

- a. To approve the 36-month lease with Blue Technologies for a color copier.

Judy Maldonado moved, seconded by James Barnhart that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-abstained;
Von Gunten-yes
Motion Carried

4. PERSONNEL: 17-64

- a. To employ **Amanda Tuttle**, Educational Aide at the Early Learning Center, on a 9-month contract, at Step 0 of the Educational Aide salary schedule, Monday through Friday, 11:30 am - 4:00 pm, effective 01/03/18 through 07/31/18.
- b. To employ **Dr. Jeffrey Graham**, Consultant, on a 12-month contract, effective 12/18/17 through 07/31/18 at a salary of \$126,200.
- c. To approve supplemental contracts for the following:
 - Cathy Fischer** and **Mark Millar**, Gifted Supervisors, for additional hours effective 12/19/17 through 07/31/18 to be paid at their hourly rate by submission of timesheets.
 - Amanda Tuttle**, Educational Aide, hours for additional training, effective 12/19/17 through 06/30/18, to be paid at her hourly rate by submission of timesheets.
- d. To revise resolution #17-41(p) additional travel for the following staff members for fiscal year 2018:

<u>NAME</u>	<u>POSITION</u>	<u>ADD'L TRAVEL</u>
Angela Barnes	Teacher of the Visually Impaired	\$2,000
Jennifer Heim	Assistant Director, SST2	\$3,000
Jennifer Jackson-Ausperk	Educational Consultant	\$2,000
Brooke Lewis	Teacher of the Visually Impaired	\$2,000
Tracy Gibbs	Director, SST2	\$3,000
Jamie Maassen	Director, Special Education	\$2,000
Michelle McClintic	Transition Coordinator	\$ 800
Nancy Osko	Early Literacy Consultant	\$3,000
Joshua Preece	Educational Consultant	\$2,000
Jamie Tischer	Post-Secondary Transition Consultant	\$2,000
Stacey Vince	ELSR Consultant	\$2,000

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- e. To accept the resignation of **Victoria Guggenbiller**, Occupational Therapist, effective July 31, 2017.
- f. To accept the resignation due to retirement of **Vicki Coen**, Educational Aide assigned to Elyria City Schools, effective December 31, 2017.

Judy Maldonado moved, seconded by Ken Kalina that foregoing recommendation be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes
Motion Carried

NEW BUSINESS
None.

ADJOURNMENT: 17-65
James Barnhart moved, seconded by Judy Maldonado that the meeting be adjourned at 4:55 P.M.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes
Motion Carried

President

Treasurer